

## **Memorandum of Understanding**

Between: AFT Part-Time Faculty, Local 6286  
and The Victor Valley Community College District

Class Over-Enrollment

February 7, 2017

This Memorandum of Understanding is entered into by the and between the Victor Valley Community College District (hereinafter "District") and the Victor Valley AFT Local 6286 AFL-CIO (hereinafter "AFT").

WHEREAS, the bargaining representative of the District and the AFT have met and negotiated in good faith to discuss over-enrollment of onsite classes.

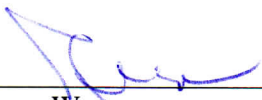
Included in this MOU is language regarding over-enrollment of onsite classes, guidelines for over-enrollment of onsite classes and over-enrollment compensation.

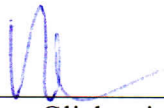
NOW THEREFORE, The District and the AFT have reached the following agreement:

1. By mutual agreement between the faculty member teaching the course and the district, faculty may voluntarily accept additional students into their classes beyond the official course limit.
2. The official course limit is the class maximum on the course outline of record. In instances where there is no class maximum listed on the course outline of record, the class maximum will be set at the average of the class maximum listed on the schedule submitted to the Division Dean by the department chair and published in the Schedule of Classes the past four times the course was offered.
3. Over-enrollment of a course will be requested by the district when the roll-over schedule goes to the chair for schedule development, or by a faculty member (during their selection of classes) during regular schedule production.
4. Class over-enrollment will be limited to lecture classes only. When a lecture/lab course is over-enrolled, additional lab classes will be scheduled as necessary to accommodate the over-enrolled lecture portion of the class. All lab classes associated with the lecture will be compensated at the regular lab rate.
5. Over-enrollment compensation will be based on the number of students agreed to by the faculty member and the district and listed in the schedule of classes. Compensation will be paid as outlined below:

<b>AFT Over Enrollment Compensation</b>			
Number of Units Assigned	Over Enrolled By: 39-69%	Over Enrolled By: 70-99%	Over Enrolled By: 100%
Three (3) Units	\$294	\$581	\$888
Four (4) Units	\$392	\$788	\$1184
Five (5) Units	\$490	\$985	\$1480

6. Stipends will be paid on the last payroll date for the semester.
7. The term of this agreement shall begin on February 11, 2017 and run through December 23, 2017.

  
 Roger Wagner                      2/9/2017  
 Superintendent/President, VVC                      Date

  
 Lynne Glickstein                      2/9/17  
 President, AFT Local 6286, AFL-CIO                      Date